

JPA Regular Board Meeting Minutes
Kern Groundwater Authority
Wednesday, October 25, 2017

JPA DISTRICT REPRESENTATIVES AND ALTERNATES PRESENT

Raul Barraza, Jr, Arvin Community Services District
Kevin Pascoe, Arvin-Edison WSD
Dave Fenn & Scott Hamilton, Cawelo WD
Michael James, City of Shafter
Royce Fast & Marty Milobar, KCWA
Andrew Pandol, Kern-Tulare WD
Bill Taube, Kern Water Bank Authority
Kevin Andrew, North Kern Water Storage District
Jason Selvidge, Rosedale-Rio Bravo WSD
Rick Wegis, Semitropic WSD
Mark Franz, Shafter-Wasco ID
Patty Poire, Tejon-Castaic WD
Gary Morris & Harry Starkey, West Kern WD
Dennis Mullins & Michael Blaine, Wheeler Ridge-Maricopa WSD

JPA DISTRICT REPRESENTATIVES AND ALTERNATES ABSENT

Supervisor Couch, County of Kern
Jeff Siemens, Olcese WD
Jim Regan, SSJMUD
Joe MacIrvine, Westside District Water Authority

OTHERS PRESENT

Alan Peake, Arvin Community Services District
Steve Collup, Arvin-Edison WSD
Jeevan Muhar, Arvin-Edison WSD
Anona Dutton, Arvin-Edison WSD, via conference call
Doug Gosling, Braun Gosling
Dave Ansolabehere, Cawelo WD
Dave Hampton, Cawelo WD
Joe Ashley, CRC
Dee Jaspar, Dee Jaspar & Assoc
Jon Parker, Kern Water Bank Authority
Dick Diamond, North Kern WSD
Patrick Mize, North Kern WSD
Eric Averett, Rosedale-Rio Bravo WSD
Lori Honea, Rosedale-Rio Bravo WSD
Dan Bartel, Rosedale-Rio Bravo WSD
Jason Gianquinto, Semitropic WSD
Roland Gross, SSJMUD
Dana Munn, Shafter-Wasco ID

Greg Hammett, Westside District Water Authority
Valerie Kincaid, O'Laughlin, Paris, LLP
Terry Erlewine, Provost & Pritchard
David Halopoff, Provost & Pritchard
Tim Ashlock, Buena Vista WSD
Florn Core, Kern County
Alan Christensen, Kern County
Phil Hall, Kern County
Dave Beard, ID4
Gene Lundquist, ID4
Holly Melton, Kern County Water Agency
Mark Mulkay, Kern Delta WD
Rich Tillema, Kern Delta WD
Kevin Antongiovanni, Kern Delta WD
Costas Cereco, Kern-Tulare WD
Joe Hughes, Klein Law
Robert Hartsock, McMurtrey, Hartsock & Worth
Alex Shafer, Materra Farming
Doug Nunneley, Oildale Mutual
Matt Brady, South Valley Farms
Sunny Kapoor, West Kern WD
Wendy Adams-Rosenburger, West Kern WD
George Cappello, Wheeler Ridge- Maricopa WSD
Tim Gobler, Wonderful Orchards
Molly Saso, Wonderful Orchards
Ernest Conant, Young Wooldridge
Scott Kuney, Young Wooldridge
Devon Yurosek, Yurosek Farming
Don Wright
Jim Beck, Hallmark Group
Craig Lynch, Lynch & Lynch, LLP

1. Call to Order – Director Mullins called the meeting to order at 8:06 a.m. after it was confirmed there was a quorum. We met the threshold under the JPA and will be operating under it.
2. Public Comments – None
3. Approval of Minutes
 - a. September 27, 2017 Regular Board Meeting Minutes
A motion was made by Director Fenn and seconded by Director Morris to approve the September 27, 2017 Regular Board Meeting Minutes. The motion was unanimously carried.

4. Treasurer's Report

- a. Accounts Payable/Receivable – Mr. Mize presented the Accounts Payable/Receivable to the Authority Board. A motion was made by Director Morris and seconded by Director Andrew to accept the Treasurer's Report as presented and authorize the disbursements as of September 30, 2017. The motion was unanimously carried.

5. Basin Coordinator Report

- a. Proposition 1 Grant Application Status– Mr. Erlewine gave an update on the status of the Grant 1 Application status to the Authority Board. He reported that the expenditures listed in the application total is \$3.7 million and the due date for the package is 11/10. There will be a draft sent out on 10/27 for review. Comments will be due back by 11/03 so we can submit by 11/09. He reported that Horizon would like letters of support. He added that we no longer have to include a Coordination Agreement with our application. We must describe how we will be coordinating in the Basin within the application. Ms. Kincaid gave an update on the status of the Coordination Agreement to the Authority Board. She reported that the KRGSA doesn't want to do this at this time. A policy group comprised of the GSAs is currently working together. Ms. Kincaid added that this will work for the short term but that by 2020 we will have to have a Coordination Agreement in place for a Basin since we will have multiple GSPs within it.
- b. Proposed Task Orders – Mr. Erlewine reported that these will be discussed in detail at the next Coordination Committee meeting and then will be presented for approval at the November board meeting.
 - i. Water Accounting Framework
 - ii. Water Supply Reconciliation
- c. KGA Invoicing for Remainder of Calendar Year 2017 – Mr. Erlewine reported that in order for the KGA to have sufficient funds for the expected expenses for the remainder of the year a cash call would be necessary. A motion was made by Director Andrew and seconded by Director Taube to authorize a cash call for \$205,000 to cover the expenses through the end of 2017. The motion was unanimously carried.
- d. Initial Draft Calendar Year 2018 Budget – Mr. Erlewine reported that he will have a draft for review at the November board meeting and we'll approve a final version at the December board meeting.
- e. KGA Financial Policies – Mr. Erlewine reviewed the KGA Management Policies memo with the Authority Board as it pertains to the *Billing Frequency* and the *Delegated Contracting Authority*. After discussion, a motion was made by Director Wegis and seconded by Director Andrew to: 1) authorize the billing frequency to be on a quarterly basis; 2) authorize the Basin Coordinator a delegated contract authority up to \$5,000 for expenditures; and 3) authorize the

Executive Committee a delegated contract authority up to \$20,000 for expenditures on an emergency basis. The motion was unanimously carried.

- i. Invoicing Frequency – motion above
 - ii. Delegated Contracting Authority – motion above
 - f. Accomplishments – Mr. Erlewine gave an update on the Basin Coordinator accomplishments to date with the Authority Board as noted in his memo.
 - g. Forward Work Plan – Mr. Erlewine gave an update on the next steps to the Authority Board as noted in his memo.
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6. Old or New Business – Director Mullins reminded everyone that the next two meetings have been adjusted due to the holidays – November 16th & December 20th.
 7. Attorney(s) Report – Ms. Kincaid reported that she is currently working on the Legal Issues paper and she has split it up into three (3) parts. The first part was sent to the attorney group yesterday. Her goal is to get all three (3) parts finalized by the end of the year so that we can get CCP involved by early 2018.
 8. Closed Session – None
 9. Adjournment – Director Mullins adjourned the board meeting at 8:45 a.m.